

Municipality strengthens ties with community

Rustenburg – The Old Town Hall was abuzz with ideas when members of the Rustenburg Local Municipality (RLM) and local business people and developers got together last week. The objective of this meeting was to get these three sectors working hand in hand to make Rustenburg the world class city it should be. Presentations were made and ideas and strategies discussed. “We have made it a priority to establish local economic development with an on-going sustainable growth for job creation,” Thapelo Matebesi, RLM’s unit manager of communications said. Cllr Mpho Khunou, executive mayor of RLM: “Together with the broader community, businesses and developers, we can do more, where all communities can enjoy a higher quality of life.”



Caring for the needy; RLM has embarked on an indigent registration process for needy households, to ensure adequate provision of services.



Enhancing business and development; RLM met with the business community and developers to share development ideas.



RUSTENBURG LOCAL MUNICIPALITY EXTERNAL ADVERTISEMENT

P O Box 16, Rustenburg, 0300, North West Province, South Africa
Tel: (014) 590 3550 Fax: (014) 590 3552 Email: munman@rustenburg.gov.za

3C. VEHICLE INSPECTOR (MECHANICAL ENGINEERING SERVICES) (REF: TIS-3C)

Salary: R260 880 – R288 000 p/a (Level 8)

Requirements:

- Grade 12 / N3 plus Vehicle Fleet Management experience
- 3 years experience in fleet management at supervisory level

- Valid driver’s license.
- Knowledge & Skills:
- Must be able to work under stressful conditions. Must be physically fit. Must be able to perform duties outdoors at varying temperatures.
- Must pass a medical test.

Duties:

- Establish and maintain a database of all municipal vehicles. Perform inspections on all Council vehicles including inspection of log books.
- Visit all areas where all council vehicles are parked and inspect the safety of the vehicles.
- Investigate and report fuel discrepancies to the unit manager.

4. DIRECTORATE: COMMUNITY DEVELOPMENT

4A. DIRECTOR: COMMUNITY DEVELOPMENT (REF: CD-4A)

FIVE YEAR FIXED TERM CONTRACT

Total remuneration package will be in terms of Government Gazette No. 38946, No. 40118 dated 4 July 2016 (i.e. Minimum R1 267 055, Midpoint R1 535 832 and Maximum R1 804 596 /annum) the incumbent will be reporting to the Municipal Manager.

Requirements:

- An applicable NQF Level 7 qualification.
- Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on competency level of 2007.
- Five years’ experience at middle management level as programme/project manager.
- Computer literacy and a valid driver’s licence.

Knowledge & Skills:

- Planning and organising skills, comprehensive financial management skill, people management skills, interpersonal skills, decision making and

analytical skills, problem solving skills, bilingualism (2 or more of the official languages) and the knowledge of administration and management principles.

Duties:

- Required to lead and direct the Directorate: Community Development, which is responsible for the provision and management of Community Facilities, Civil Facilities, Waste Management and Library and Information Services plus Integrated Environmental Management
- Budget and finance management

4B. LIBRARIAN (TLHABANE/ BOITEKONG LIBRARY) (REF: CD-4B)

Salary: R260 880 – R288 000 p/a (Level 8)

Requirements:

- Grade 12 with National Diploma or equivalent in Library and Information Services/ Information Science/ Records Management plus 1 year relevant experience

Knowledge & Skills:

- Computer literacy with knowledge of computerised library system
- The incumbent will be expected to work on Saturdays on a rotational basis.
- The incumbent will be expected to work on Saturday on a rotational basis.

Duties:

- Managing the branch library
- Controlling library functions
- Supervise performance of the subordinates
- Provide reader, advisory and information services to the public and local businesses
- Library outreach programs
- Give guidance and advice to library users regarding reference work as well as reading guidance
- Revenue administration, reconciliation of all revenue collected for services rendered by the library.

5. DIRECTORATE: ROADS AND TRANSPORT

5A DIRECTOR: ROADS AND TRANSPORT (REF: RT-5A)

FIVE YEAR FIXED TERM CONTRACT

Total remuneration package will be in terms of Government Gazette No. 38946, No. 40118 dated 4 July 2016 (i.e. Minimum R1 267 055, Midpoint R1 535 832 and Maximum R1 804 596 /annum) the incumbent will be reporting to the Municipal Manager.

REQUIREMENTS

Preferred

- A Bachelor’s degree in Transport Economics or transport Management
- Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on

- competency level of 2007.
- Five years’ experience at middle management level as programme/project manager.
- Registration with relevant professional body
- Computer literacy and a valid drivers licence.

DUTIES:

Manage and direct the RRT project office. Establish an effective structure and processes of the RRT project. Ensure compliance with all statutory requirements. Compile reports on the functioning of the RRT project. Implement effective capacity building programmes to enhance the professional and technical capacity of the RRT project office. Ensure effective planning and execution of RRT related projects whilst maximising on job creation opportunities. Ensure internal and external

participation of all stakeholders in relation to the RRT project. Monitor the budget and expenditure on the RRT project.

KNOWLEDGE:

- Advanced knowledge and understanding and understanding of relevant policy and
- legislation
- Advanced understanding of institutional governance systems and performance management
- Advanced understanding of Council operations and delegated powers
- Good governance
- Budget and finance management

1. Appointments will be made according to the Council’s Employment Equity Plan, which ensures representation of designated groups in the Municipality, including those with disabilities.
2. It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal and credit records. The candidate will be required to disclose all financial interests.
3. Only hard copies will be accepted. No faxed or electronic applications will be accepted.
4. Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act. The appointment

- will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.
5. All applications must be submitted with a detailed CV, Certified copies of qualifications, ID document and driver’s licence, the names of three references from current and previous employers and a fully completed official application form, as available from the municipal website or the Human Resources Department, to be couriered to Directorate: Corporate Support Services, Unit: Human Resources, c/o Nelson Mandela & Beyers Naude Drive, Rustenburg 0299, P O Box 16, Rustenburg 0300. Please mark envelope “VACANCY”. Administrative enquiries may be directed to Human Resources at tel. 014-590 3048/ 3514.

CLOSING DATE: 31ST AUGUST 2017

Notice number: 35/2017

Directorate: Office of the Municipal Manager | Technical & Infrastructure Services | Community Development | Roads & Transport

Reference no. : 4/4/2/2
Vote number : 030/044/0101