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## Steel Works

Elemental Construction, Specialists in Steel-Construction, Fabrication and Maintenance. Contact: Kevin - 078 306 6088 or sales@elementalc.co.za

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## Building a world-class diamond group

## Petra Diamonds



Cullinan Diamond Mine is situated in the town of Cullinan, 30km east of Pretoria. The Mine is using mechanised trackless block-cave mining.

## Professional Nurse (Occupational Health)

The successful candidate will ensure the provision of a quality, ethical and legally compliant Occupational Health and Primary Health Care Service within the relevant legislative framework.

**Tasks and responsibilities:** • Maintain programmes for the following: \* Health Risk Assessments, Biological Monitoring and Medical Surveillance \* Primary Health Care \* HIV/Aids and Tuberculosis \* Chronic Disease Management \* Emergency Preparedness and management of emergencies • Assist in the management of injuries on duty • Assist in the management of occupational diseases • Assist and participate during health campaigns • Ensure health and hygiene promotion and integration with Employee Assistance Programmes • Update and maintain all medical records and registers • Update and maintain first aid equipment and inspections of first aid rooms • Ensure adherence to codes of practice for medical fitness, standard, procedures and protocols • Ensure personal and co-workers' adherence to and compliance with security and the Company's HSE objectives and targets • Work according to the Mine's Code of Practice, and report any observations of this not being done.

**Minimum requirements:** • A relevant degree/diploma in Nursing with General Psychiatry, Community, Primary Health and an additional qualification in Occupational Health/Community Health • Registered with SANC as a Professional Nurse • Registered with SASOHN • A Dispensing Certificate • An Audiometry Certificate with Instruction 171 update • A Spirometry Certificate • An HIV Certificate • 3-5 years' nursing experience in Primary Health Care and/or Occupational Health • Computer literacy in the Microsoft Office suite and Windows System.

**Other skills/competencies:** • Sound verbal, written and interpersonal communication skills in English and one other official language • Independent, proactive thinking and the ability organise and plan • The ability to work independently and as part of the team • Focused on quality and care • Good interpersonal relationship skills.

**Applications for this post:** e2-recruitment@petradiamonds.com or fax: 086 659 1334

## Occupational Health Nurse Practitioner

The successful candidate will manage and maintain an efficient occupational health service and risk-based Medical Surveillance Programme as prescribed by the MHSAs.

**Tasks and responsibilities:** • Develop, implement, maintain and monitor the Medical Surveillance Programme to ensure legal compliance • Develop, implement and maintain Primary Health Care Programmes, which include chronic diseases, HIV/Aids and tuberculosis, to enhance the wellness of employees • Compile and distribute reports in accordance with legislation and company standards to identified internal and external parties • Conduct trend analysis of medical surveillance and primary health care and provide feedback and recommendations to Management • Assist in treating injury on duty cases with notifications to the Occupational Medical Practitioner • Identify the required health campaigns, as well as design, implement and participate • Prepare feedback reports on health campaigns with recommendations to Management • Develop, implement and maintain all medical records and registers • Oversee inspections of first aid equipment and first aid rooms to ensure proper stock taking and availability of appropriate equipment and services • Participate in investigating medical cases as and when necessary and ensure prompt reporting to the relevant authorities • Perform budgeting activities for area of responsibility and responsible to perform stock management activities • Manage personnel, including the implementation of a proper workflow system • Ensure adherence to the Mine's Codes of Practice for Medical Fitness, Standards, Procedures and Protocols and report any observations of this not being done • Ensure personal and co-workers' adherence to and compliance with security and Company's SHE objectives.

**Minimum requirements:** • A relevant degree/diploma in General Nursing with Psychiatry, Community, Occupational Health and Primary Health • Registered with SASHON and South African Nursing Council as Professional Nurse • 5 years' occupational health experience • Computer literacy, with working knowledge of the Microsoft Office suite and Windows System • Qualified in Spirometry and Audiometry.

**Other skills/competencies:** • Time management, planning, leading and organising abilities • Independent, proactive thinking, motivated and have the ability to do own job planning • Good interpersonal skills • Capable of working under pressure and within a team.

(Ref. CUL268)

**Applications for this post:** e1-recruitment@petradiamonds.com or fax: 086 692 2442

Cullinan Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and Plan. Pre-screening, profile testing, on-mine assessments, medical and security clearance form part of the recruitment and selection process. Shortlisted candidates will be required to attend a panel interview. Employment of the successful candidates is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour-sending area of Tshwane Municipality (proof of residence may be requested).

**Please complete an application form (available on <http://www.petradiamonds.com/careers/current-vacancies>) and forward this, together with your résumé, qualifications and ID, to the contact mentioned at each post by 21 June 2017. Please note that incomplete application forms and documentation will not be considered.**

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately via one of the following hotlines: South Africa 0800 22 22 00 (toll-free from an RSA landline) or international +27 12 305 2711.

<http://www.petradiamonds.com/careers/current-vacancies>

## VENUE

Conference & Events Venue @ Rustenburg Golf Club Enquiries – please contact Helen – 014 597 1814 or [catering@rtbgolfclub.co.za](mailto:catering@rtbgolfclub.co.za)

## Care taker

To look after a disabled child must be honest, be healthy & strong female age between 25 -30 years. Must have contactable references bring in cv to 106 Kerk Street Rustenburg

## Child Welfare Rustenburg

The Social Worker, Louise Van Zyl urgently request the biological father of a boy child Onaleenna Seleke, date of birth 2017.08.27, to contact them at 014 537 2072.

## Secure Storage

Secure Storage Space immediately available available @ R550-00 call 082-367-2467

## CARPET &amp; Upholstery Cleaning

CARPET & Upholstery Cleaning & more. The Natural way – only from Chem-Dry. Great cleaning specials. Call now 014 594 5043. [rustenburg@chemdry.co.za](mailto:rustenburg@chemdry.co.za) [www.chemdryrustenburg.co.za](http://www.chemdryrustenburg.co.za)

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